



SRICD Board Meeting  
Monday, June 12, 2023 6:00pm  
Fresh Harvest Kitchen  
9 East Ave Unit F  
Westerly, RI 02891

## Minutes June 12, 2023

### 1. Call to Order

P. Moreschi called the meeting to order at 0611:pm. G. Fuller, P. Moreschi, C. Collins, K. Keiffer, Steve Shuster, from Brewster & Shuster Associates.

### 2. Acceptance of Meeting Minutes

K.K made a motion to accept the minutes of the April 24, 2023, CC made the second.

### 3. Reports

#### RI Association of Conservation Districts Cassius Spears Sr.

G. Fuller and P. Moreschi reported on the last RIACD meeting. RIACD is seeking participants for the NACD summer meeting.

NACD Summer Meeting in North Dakota

JOIN US IN BISMARCK THIS SUMMER

Register for the National Association of Conservation Districts (NACD) 2023 Conservation Forum and Tours to be a part of the conservation event of the summer! Hosted in partnership with the North Dakota Association of Soil Conservation Districts, the 2023 Summer Meeting will take place in Bismarck, North Dakota from July 15-19, 2023 at the Bismarck Hotel and Conference Center. More details on registration and pricing can be found here.

NACD regional Meeting in Maine, Dates to be announced.

### 4. Employee Health Benefits

G. Fuller explained the need to formally offer healthcare P. Moreschi asked what do the other districts do? G. Fuller explained that NRICD is budgeting \$300/month per employee, using Peoplekeep an qualified small employer health reimbursement arrangement (QSEHRA). Steve Shuster explained Peoplekeep based on his conversation with Peoplekeep. Steve then explained how Brewster & Shuster works with clients to access a variety of markets and plans.

KK made a motion to allocated SRICD Board to vote to authorize employee health benefit options in the amount of \$300 per month per full time employee. PM 3-0

CC made a motion to accept the three UHC plans resented by Brewster and Shuster and authorize the DM to offer all three options to staff for underwriting for August 1, 2023. KK 2<sup>nd</sup> Discussion ensued, motion passed 3-0.



Monday, June 12, 2023 6:00pm

Fresh Harvest Kitchen

9 East Ave Unit F

Westerly, RI 02891

**5. Employee Retirement Benefits**

KK made a motion to authorize the DM to explore options for and budget impacts of retirement benefits for full time employees. CC made the 2<sup>nd</sup>, discussion ensued motion passed 3-0.

**6. FY 2024 Budget**

6a. Employee Pay Scale SRICD Board to vote to approve employee pay scale consistent with NRICD and ERICD

6b. Annual raises to be approved as part of budget

PM made a motion to table the budget discussion until June 26<sup>th</sup> meeting.

**7. Adjournment**

P. Moreschi moved to adjourn at 8:03pm K.Kieffer made a 2<sup>nd</sup>, motion passed 3-0

Meeting minutes approved.

*Clarkson A Collins*

*CAC*

Clarkson Collins, Secretary

DATE 06/26/23

Southern RI Conservation District BUDGET FY 2024

FY 2024 BUDGET (July 1, 2023- June 30, 2024)

Income		BUDGET	Notes
<b>Contribution Income</b>			
Municipal Contributions	\$	5,000.00	
State Allocation Funding	\$	30,000.00	
Donations	\$	-	
<b>Total Contribution Income</b>	\$	<b>35,000.00</b>	
<b>Project Income (from Subledger)</b>		\$	*From Subledger
Projected Other New Project Income	\$	15,000.00	
FFOS Fee	\$	1,500.00	
Fund Balance	\$	35,000.00	
<b>Total Income</b>	\$	<b>706,930.82</b>	
<b>Expense</b>			
<b>Business Expenses</b>			
Accounting Services	\$	8,000.00	
Bank Fees & Charges	\$	-	
<b>Total Business Expenses</b>	\$	<b>8,000.00</b>	
<b>Administrative Employee Expenses</b>			
Salaries & Wages -	\$	29,000.00	DM & Admin Assitant
Fringe	\$	12,470.00	43.00%
Payroll Fees	\$	3,500.00	
<b>Employee Expenses</b>	\$	<b>44,970.00</b>	
<b>Project Reimbursables (From Subledger)</b>			
Direct Labor	\$	333,931.24	from Sub-Ledger;project wages/fringe
Contractual	\$	256,626.00	from subledger
Other Expenses	\$	11,570.00	from subledger
<b>Total Project Reimbursables</b>	\$	<b>602,127.24</b>	
<b>Facilities and Equipment</b>			
<b>Facilities Expense</b>			
Storage Rental	\$	1,700.00	
Fresh Harvest Kitchen	\$	7,500.00	SRICD to share rent with FHK
Utilities	\$	5,000.00	
<b>Facilities and Equipment</b>	\$	<b>14,200.00</b>	
<b>Other Types of Expenses</b>			
Advertising/Website Exp	\$	3,500.00	
Annual Dinner	\$	1,000.00	
Computer Expenses	\$	3,000.00	
Directors stipend	\$	1,500.00	
Insurance - Liab., D&O, WC/Bonding	\$	7,500.00	
Memberships and Dues	\$	1,000.00	
Postage, Mailing Service	\$	1,500.00	
Supplies & Stationary	\$	1,500.00	
Telephone, Telecommunications	\$	2,500.00	
Staff field gear: boots, gps	\$	1,500.00	
Employee Training	\$	1,500.00	
<b>Total Other Types of Expenses</b>	\$	<b>26,000.00</b>	
<b>Travel and Meetings</b>			
Conference, Convention, Meeting		5,000.00	
Meetings & Workshop Held		1,000.00	
Mileage		1,000.00	
<b>Total Travel and Meetings</b>		<b>7,000.00</b>	
<b>Total Expense</b>	\$	<b>702,297.24</b>	
<b>Net Income</b>	\$	<b>4,633.58</b>	

Client: SRICD	Option 1	Option 2	Option 3
Effective Date: 7/1/2023	United Healthcare Level Funded E1500i100LX21	United Healthcare Level Funded E3000i100LX21	United Healthcare Level Funded E5000i100LX21
Plan Name	E1500i100LX21	E3000i100LX21	E5000i100LX21
Coinsurance	100/Not Covered	100/Not Covered	100/Not Covered
Plan Type	EPO	EPO	EPO
Network	Choice	Choice	Choice
Deductible	\$1,500 Individual/\$3,000 Family	\$3,000 Individual/\$6,000 Family	\$5,000 Individual/\$10,000 Family
Maximum Out-of-Pocket	\$4,000 Individual/\$8,000 Family	\$5,500 Individual/\$11,000 Family	\$8,150 Individual/\$16,300 Family
Preventative Care	\$0	\$0	\$0
Primary Care	\$25	\$25	\$25
Specialist Visit	\$75	\$75	\$75
Urgent Care	\$50	\$50	\$50
ER Services	\$300 Copay after deductible	\$300 Copay after deductible	\$300 Copay after deductible
X-Rays/ Diagnostic Imaging	Deductible	Deductible	Deductible
High End Imaging: CT/PET/MRI	Deductible	Deductible	Deductible
Lab Services	Deductible	Deductible	Deductible
Inpatient Hospital	Deductible	Deductible	Deductible
Outpatient Surgery/Services	Deductible	Deductible	Deductible
Prescription Coverage	\$10/\$35/\$75/\$250	\$10/\$35/\$75/\$250	\$10/\$35/\$75/\$250
Employee Only - 5	\$480.97	\$425.60	\$370.51
Employee + Spouse - 1	\$993.85	\$874.78	\$756.34
Employee + Child(ren) - 0	\$949.25	\$835.71	\$722.79
Family - 0	\$1,261.43	\$1,109.13	\$957.64
Total Monthly Premium	\$3,398.70	\$3,002.78	\$2,608.89
Total Annual Premium	\$40,784.40	\$36,033.36	\$31,306.68

*\*This comparison is for discussion purposes only. Final premiums are subject to final enrollment.*

**BREWSTER & SHUSTER ASSOCIATES**  
**909 NORTH MAIN STREET**  
**PROVIDENCE, RI 02904**  
**(P)401-274-8770 (F)401-274-8772**

Grantor	Client	Project	Total Project Award	SRICD (wages)	End Date	Project Manager FY 23	Monthly Update
NRCS	RIACD	AT 535	\$170,000.00	\$39,600.00	Sept 30 2023	K Leimone	Agreement is on track to spend the \$170k by Oct 1. New annual update in progress. \$200,000 anticipated to be added the agreement. 20hr/wk plus 5hrs for DMs /wk
NRCS	RIACD	NACD TA 2121	\$279,669.65	\$93,615.00	Dec 30 2023	I.O'Hara	Complete (3FTE)
NRCS	RIACD	NACD TA 2122	\$279,669.65	\$93,615.00	Dec 30 2024	I.O'Hara	In progress (3(FTE))
NRCS	RIACD	NACD TA 2123	\$279,669.65	\$93,615.00	Dec 30 2025	I.O'Hara and TA	RPF released 06/08/23. NRCS requests we apply for 3 FTE. New RPF allows for Outreach
NRCS	RIACD	Outreach 30	\$135,000.00	\$25,000.00	Sept 30 2023	G. Fuller	Agreement is on track. New annual update in progress. 12hr/wk anticipated to be added the agreement for SRICD.
NRCS	RIACD	PL 566 HJ Salt Ponds	\$20+ million combined		2027	G. Fuller/K Leimone	NRCS is in preliminary feasibility study phase. SRICD has minimal involvement at this point. Agreement will be with Tribe
NRCS	RIACD	PL 566 HJ School House Pond Meeting House Pond	\$20+ million combined		2027	G. Fuller/K Leimone	NRCS is in preliminary feasibility study phase. SRICD has minimal involvement at this point. Agreement will be with Tribe
NRCS	RIACD	EWP Narragansett	\$1,070,430.00	\$98,375.00	Sept 30 2024	G. Fuller/K Leimone	SRICD has sent and offer letter to the homeowners via certified mail. Awaiting a response or proof of receipt of the letter.
NRCS	SRICD	PL-566 Wood Pawcatuck	\$0.00		2026	G. Fuller	Monthly team meeting continue. NRCS is completing model. Sterling, CT and Exeter, RI have joined as sponsors. Coventry, RI is being engaged.
NRCS	RISCC	RCPP Stormwater		\$12,385.00	Sept 30 2025	K Leimone	One producer contract was submitted. Outreach continues. Billing is current.
NRCS	RISCC	Peoples Garden		\$6,000.00	Sept 30 2025	G. Fuller	Olean Center, Westerly. Kiki's Garden, new for 2023. Funds still remain for 2023. Agreement is being updated for FY 24, similar funding is expected.

Grantor	Client	Project	Total Project Award	SRICD (wages)	End Date	Project Manager FY 23	Monthly Update
NRCS	RIACD	IRA		\$103,000.00	Sept 30 2028	G. Fuller/K. Leimone	NEW***
RIDEM	SRICD	Specialty Crop Grant	\$553,406.48	\$11,320.00	2024	D. Frenette	Steamer has been purchased, licensed, insured, and deployed. SRICD continues to the terms of the grant and will offer outreach events later in the season and complete the grant. RIDEM has paid 50% of the total grant. The remaining 50% will be sent when the project is 75 % complete.
RIDEM	SRICD	State Designated 2023	\$15,000.00	\$15,000.00	annual	G. Fuller	Complete
RIDEM	SRICD	State Designated 2024	\$30,000.00	\$30,000.00	annual	G. Fuller	State Budget just passed with increased
RIDEM	SRICD	LASA	\$20,000.00	\$4,428.00	2025	G. Fuller	Awaiting PO form state
United Way	SRICD	SII	\$71,000.00	\$25,000.00	Dec 31 2023	S. Cordio	Complete
United Way	SRICD	SII	\$85,000.00	\$35,000.00	Dec 31 2023	S. Cordio	In progress and on track
Westerly Schools	SRICD	ESSER	\$75,000.00	\$35,000.00	2024	C. Blankenship	In progress and on track
RI Foundation	SRICD	Mystic STEM Mentoring	\$100,000.00	\$25,000.00	Dec 31 2023	C. Blankenship	In progress and on track
RI Foundation	Fresh Harvest	Fresh Harvest Kitchen	\$50,000.00	\$50,000.00	2023	J. Moarles	Start date 06/15/23
RIDOT	RISCC	Main Street (planning)	\$25,000.00	\$5,000.00	2022	G. Fuller	Complete. Waiting payment
RIDOT	RISCC	Main Street (Implementation)	\$300,000.00	\$15,000.00	2024	G. Fuller	Developing Charter
NBEP	Westerly	Main Street	\$75,000.00	\$12,900.00	2022	G. Fuller	Complete
RIBB	Westerly	Main Street	\$500,000.00	\$25,000.00	2024	G. Fuller	In progress and on track
Westerly	Westerly	Main Street	\$250,000.00	\$35,000.00	2024	G. Fuller	In progress and on track
SW/G	Westerly	Main Street	\$350,000.00	\$37,086.00	2025	G. Fuller	In progress and on track
				<b>\$925,939.00</b>			

**POTENTIAL**

Congressional Request	Fresh Harvest Kitchen/Mystic	Fresh Harvest Kitchen	\$650,000.00	\$250,000.00	2024	G. Fuller	At Senate Finance Committee
USDA	RIACD	USDA_TA TO HU producers		\$90,000.00	2027	G. Fuller/K. Leimone	Submitted with Food Policy Council
USDA	RIACD	2501		\$90,000.00	2028		Considering with Food Policy Council
<b>Total</b>				<b>\$1,393,025.00</b>			
<b>Total FY 2023</b>							
<b>OTHER</b>							
NRCS	RISCC	RCPP Farm Plans					Complete
NRCS	RISCC	RCPP Implementation					To be CLOSED 09/30/2023
RIDEM	Kitchen	Seafood Processors Grant					Complete