



MEETING MINUTES

Attendees: Phil Moreschi; Katy Keiffer; Clarkson Collins; Gina Fuller; Christine Cooke

Minutes prepared by: Christine Cooke

1. Call to Order

Katy K. motioned to call the meeting to order at 5:38 pm. The motion was seconded by Clark C.

Acceptance of Meeting Minutes

Clark C. made a motion to accept the minutes of the October 15 meeting. Katy K. seconded. The motion passed unanimously.

3. Reports

3a. RI USDA- NRCS State Conservationist

Jameson submitted a report but did not attend. An oyster specialist has been hired as well as a soil conservationist.

3b. RI Association of Conservation Districts

Phil M. attended the last meeting. The audit of RIACD's books took place and essentially it went well and was reflective of the budget. However, improvements to the process could be made including switching from an accrual to a cash basis as well as improving the approval process for cutting checks. Also, there needs to be more consistency across the three districts. Molly Allard is putting operational procedures together to run by the board. Cassius S. will continue to serve as RIACD President. Cassius S. needs to at least be an associate SRICD board member to serve on RIACD. Phil M. will have a conversation with Cassius S.

3c. RI State Conservation Committee

There is a meeting on 11/21/24. Gina F. will attend and will bring the ballots from the election. Ashlee B. is willing to be a representative on the committee.

3d. District Manager

Fresh Harvest Kitchen successfully passed the fin fish and shellfish licensing process. The business/bookkeeping position needs to be brought up at the RIACD level. Gina F. is looking into refocusing efforts at FHK on commissary kitchen services and no longer hold the DEM licenses.

Financial Report

A discussion ensued about providing monthly financial reports. Gina F. explained that the district



SRICD Board Meeting

Monday, November 18 6:00 pm

Fresh Harvest Kitchen

9 East Ave Unit F

Westerly, RI 02891

managers track the invoices on agreements on a quarterly basis. Phil M. asked to see the next quarterly report.

5. New Business

Enabling Legislation Review

The legislation refers to nothing about RIACD. A discussion ensued about the cooperative extension district associations. Gina F. spoke to the complexity of all the disparate groups working at cross purposes and/or overlapping/duplicating efforts within the state. The board will review the powers and duties in more detail.

Review and Certification of Board of Directors Election Results

8 total ballots were cast; 8 votes for Katy Keiffer; 8 votes for Phil Moreschi; 0 write-ins

Phil M. motioned to certify the election results to be forwarded to the RI state conservation committee for certification. Katy K. seconded. The motion passed unanimously.

Review and Certification of Board of Director Appointment Petitions

Phil M. made a motion that Gina F. recommend to the state committee that Ashlee B. and Clark C. be appointed by the state committee to the Southern RI Conservation District Board. Gina F. will transmit the petitions with the required 25 or more signatures to the RISCC. Katy K. seconded. The motion passed unanimously. Phil M. made a motion to recommend that Ashlee B. be appointed as our representative for the Southern Rhode Island Conservation District to the Rhode Island State Conservation Committee. Katy K. seconded the motion. The motion passed unanimously.

6. Future Agenda Items

Cape Cod Conservation District. Phil to contact on the PL 566

Enabling Legislation Chapter 2-4

7. Adjournment

Clark C. motioned to adjourn at 7:03 pm. Katy K. seconded the motion. The motion passed unanimously.

A photograph of a handwritten signature in cursive script that reads "Clarkson A. Collins". The signature is written in dark ink on a light-colored, slightly textured paper.

Minutes approved by Clarkson Collins

Date